



Alabama Electronic Security Board of Licensure
Special Called Meeting – Rules Committee
Thursday, June 12, 2025, 10:00 a.m.
AESBL Administrative Office
465 Cotton Gin Road
Montgomery, AL 36117

Geoff Wilson, Vice Chairman, called the meeting to order at approximately 10:12 a.m. at the AESBL Administrative Office in Montgomery, Alabama, as posted on the Secretary of State's website and the AESBL website. Mr. Wilson asked Janet Robinson, Executive Director, to call the roll. Committee members present: Geoff Wilson, Scott Motes, and James Turner. Barbara McGowin with the Alabama Locksmith Association attended via Zoom.

I. Quorum:

A quorum was present. Vania Hosea from the Alabama Attorney General's Office certified the quorum.

II. Items to Discuss:

A. Administrative Code: Amend to Reflect Statute Changes

Ms. Robinson presented a draft of changes to the Administrative Code that reflected changes to the AESBL statute that were made during the 2023 and 2025 legislative sessions. A motion to accept the changes was made by Mr. Wilson. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

B. Administrative Code: Amend to Add Incomplete Renewal Fee

Ms. Robinson informed the Committee that an Incomplete Late Fee of \$350.00 was added to the draft changes. Per Ms. Hosea, a vote was not needed since the Board voted to enact the fee at its February 27, 2023, meeting. This fee would be effective for the 2026/2027 renewal period.

C. Administrative Code: Propose Changes to CEU Requirements

The Committee discussed the following changes to continuing education (CEU) requirements:

1. Reduce CEU requirements for all licensees, regardless of number of disciplines, to eight (8) per year which equates to sixteen (16) for a two-year license.

2. Reduce CEU requirements for licensees who are 65 years or older and who have been licensed for ten (10) consecutive years with the AESBL to four (4) CEUs per year which equates to eight (8) for a two-year license.
3. Allow course instructors to obtain credit for classes they teach within the State of Alabama. Instructors can submit the same certificate as the student, along with a signed class roster.

Changes to CEU requirements would be effective for the 2027/2028 licensing period. A motion to accept these proposed changes to the Administrative Code was made by Mr. Wilson. Second by Mr. Turner. All were in favor. None opposed. Motion carried.

D. Administrative Code: Propose Changes for Reciprocity

The Committee considered establishing reciprocity for security alarm businesses only with it being limited to Mississippi and Louisiana. The discussion was tabled until the August 19, 2025, board meeting.

III. Other Business:

A. Amend Agenda

A motion to amend the agenda to add other business was made by Mr. Turner. Second by Mr. Wilson. All were in favor. None opposed. Motion carried.

B. Criminal History (CHRI) Release

The AESBL staff was informed that some cities within the state are requiring copies of individuals' background check to obtain a license to sell within the area. A motion to allow an individual to request a copy of his/her background check was made by Mr. Motes with the following provisions:

1. A notarized release form must be submitted directly to the AESBL staff by the applicant.
2. A stamped self-addressed envelope with the applicant's home address or direct mailing address must be provided to the AESBL staff.
3. A release fee of \$15.00 must be paid by the applicant.
4. This provision will not be available until the CHRI Release Fee is added to the Administrative Code.

Second by Mr. Wilson. All were in favor. None opposed. Motion carried.

C. Online Proctoring

Ms. Robinson inquired about online third-party proctoring that is not conducted with a live proctor. Rather, the session is recorded and reviewed by the testing entity. A motion to allow third-party proctoring was made by Mr. Wilson with the understanding that the recording may be subject to review by the Board. Second by Mr. Turner. All were in favor. Motion carried.

D. Licensing Jurisdiction

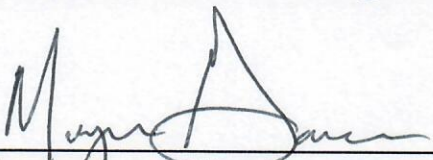
A business conducting fire alarm, fire suppression, and sprinkler system work informed the staff that they could not obtain a business license without an AESBL license. After review, and seeing that the company does not conduct any security or locksmith work, board members concluded that the company is under the jurisdiction of the State Fire Marshall, not the AESBL. A motion to that

conclusion was made by Mr. Motes. Second by Mr. Turner. All were in favor. None opposed. Motion carried.

Adjourn:

Motion to adjourn was made by Mr. Motes. Second by Mr. Wilson. All were in favor. None opposed. Motion carried. The Board adjourned at 11:55 a.m.

Approved by the Board on August 19, 2025.



Morgan Garner, Chairman

Janet Robinson, Executive Director