



Alabama Electronic Security Board of Licensure  
Board Meeting  
Tuesday, August 13, 2024, 9:30 a.m.  
Halcyon Pointe—Building I  
7515 Halcyon Summit Drive  
Montgomery, Alabama 36117

Morgan Garner, Chairman, called the meeting to order at approximately 9:30 a.m. at Halcyon Pointe—Building I in Montgomery, Alabama, as posted on the Secretary of State’s website and the AESBL website. Mr. Garner asked Janet Robinson, Executive Director, to call the roll. Members present: Morgan Garner, Geoff Wilson, Sheriff Derrick Cunningham, Seanne’ Warrior, Scott Motes, and James Turner.

**I. Quorum:**

A quorum was present. Vania Hosea from the Alabama Attorney General’s Office certified the quorum.

**II. Minutes of May 7, 2024, Board Meeting:**

Mr. Garner asked members to review the minutes for the May 7, 2024, Board Meeting. Motion to approve the minutes was made by Mr. Wilson. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

**III. Discussion of Relevant Concerns:**

Herbert Knapp with Knapp Electric, Inc., addressed the Board about needing an AESBL license to buy camera equipment from a supplier in Mobile, Alabama. He told the Board that he does install and service cameras. The Board instructed him that he would need an AESBL license. The Board agreed to accept his training for his Electrical Contractor’s license in lieu of CCTV certification training. A motion to accept this training was made by Mr. Motes. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

**IV. Permitting of Licensing of Companies for 2023/2024 and 2024/2025 and 2025/2026:**

Mr. Garner called for a motion on the one hundred (100) companies that were licensed from April 1, 2024, to June 30, 2024.

For 2023/2024—Of the 100 companies, thirteen (13) were licensed for 2023/2024. A motion to approve the licenses of the 13 companies was made by Sheriff Cunningham. Second by Mr. Motes. All were in favor. None opposed. Motion carried.



For 2024/2025—Of the 100 companies, eighty-five (85) were licensed for 2024/2025. A motion to approve the licenses of the 85 companies was made by Mr. Motes. Second by Sheriff Cunningham. All were in favor. None opposed. Motion carried.

For 2025/2026—Of the 100 companies, two (2) were licensed for 2025/2026. A motion to approve the license of one company, effective January 1, 2025, was made by Mr. Motes. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

NOTE: During the third quarter of FY2024, twenty-seven (27) new companies were licensed.

**Permitting of Licensing of Individuals for 2023/2024 and 2024/2025 and 2025/2026:**

Mr. Garner called for a motion on the three hundred sixty-nine (369) individuals who were licensed with background checks from April 1, 2024, to June 30, 2024.

For 2023/2024—Of the 369 individuals, ninety (90) were licensed for 2023/2024. A motion to approve the licenses of the 90 individuals was made by Mr. Wilson. Second by Sheriff Cunningham. All were in favor. None opposed. Motion carried.

For 2024/2025—Of the 369 individuals, two hundred seventy-eight (278) were licensed for 2024/2025. A motion to approve the licenses of the 278 individuals was made by Mr. Wilson. Second by Sheriff Cunningham. All were in favor. None opposed. Motion carried.

For 2025/2026—Of the 369 individuals, one (1) was licensed for 2025/2026. A motion to approve the license of the one individual, effective January 1, 2025, was made by Mr. Wilson. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

NOTE: During the third quarter of FY2024, one hundred ninety-eight (198) new individuals were licensed.

**V. Items to Discuss:**

**A. Renewal of Administrative Services Contract with RT Management, Inc.:**

Ms. Robinson presented the renewal/extension of the contract for FY2025. Additionally, Ms. Robinson asked that the Board grant a 5% increase on the contract amount citing inflationary prices on office supplies and the plan to hire a new employee in November of 2024. A motion to approve the renewal for FY2025 with a 5% increase was made by Sheriff Cunningham. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

**B. Potential Coalition of Executive Directors:**

Ms. Robinson informed the Board that a coalition of Executive Directors may be formed in order to speak out against the derogatory language being used against those managing licensing boards and those contracted to manage licensing boards. Such language is being used by and in conjunction with Senator Chris Elliot's pursuit of consolidating licensing boards under the Office of Occupational and Professional Licensing legislation. After discussion, the Board agreed that Ms. Robinson would be speaking on behalf of her company, RT Management, Inc., and would therefore, not need the Board's permission to do so.



**C. BadgePass ID Badge Printer:**

Ms. Robinson informed the Board that the purchase of the ID badge printer previously approved by the Board was, in fact, purchased and working well.

**D. RFPs for AESBL Inspectors and Investigator:**

Ms. Robinson informed the Board that the process for publishing Request for Proposals had changed, and therefore, delayed the timing of receiving such proposals. She informed the Board that a Special Called Meeting would need to be scheduled after the August 22, 2024, deadline for proposals in order to approve contracts for FY2025.

**VI. Executive Session:**

A motion was made by Sheriff Cunningham to enter Executive Session to discuss the good name and character of individual applicants. Second by Mr. Motes. A roll call vote was taken: Mr. Garner voted to approve. Mr. Wilson voted to approve. Sheriff Cunningham voted to approve. Ms. Warrior voted to approve. Mr. Motes voted to approve. Mr. Turner voted to approve. Assistant Attorney General Vania Hosea declared at 10:01 a.m. that the Board in Executive Session until approximately 10:16 a.m.

Mr. Garner declared at 10:30 a.m. that the Board was out of Executive Session and back in General Session.

A motion was made by Mr. Garner to send notice of pending licensure suspension to D. Macias pending receipt of a requested disposition. Second by Sheriff Cunningham. All were in favor. None opposed. Motion carried.

A motion was made by Mr. Garner to send notice of pending licensure suspension to B. Hutchinson pending receipt of a \$500.00 late fee payment, which must be paid with a certified check or money order. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

A motion was made by Mr. Garner to send notice of pending licensure suspension to K. Chase based on a current court case. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

**VII. AESBL FY2024 Budget—3<sup>rd</sup> Quarter:**

Ms. Robinson presented reports reflecting deposits and payments made in the third quarter of FY2024. Ms. Robinson also provided the Board with a copy of the ledger for third quarter FY2024.

**FY2025 Operations Plan:**

Ms. Robinson presented documentation that the Operation Plan for FY2025 had been submitted to the Executive Budget Office (EBO) on July 8, 2024.

**FY2026 Budget Request:**

Ms. Robinson presented the proposed budget request that would need to be submitted to the EBO in October 2024. A motion to approve the budget request was made by Mr. Motes. Second by Mr. Wilson. All were in favor. None opposed. Motion carried.



**VIII. Other Business:**

**A. Election of Board Chair and Vice Chair for FY2025:**

A motion to re-elect Mr. Garner as Board Chair was made by Sheriff Cunningham. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

A motion to nominate Mr. Wilson as Board Vice Chair was made by Sheriff Cunningham. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

**B. Election of CHRI Auditor for FY2025:**

A motion to re-elect Ms. Warrior as CHRI Auditor was made by Sheriff Cunningham. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

**C. Destruction of old AESBL licensing records (2016/2017 and 2017/2018):**

Ms. Robinson informed the Board that 22 banker boxes of licensing records had been destroyed via shredding. Certified documentation and receipts were provided to the Board.


**D. Next Scheduled Board Meeting: Tuesday, November 12, 2024**

**Adjourn:**

Motion to adjourn was made by Sheriff Cunningham. Second by Mr. Wilson. All were in favor. None opposed. Motion carried. The Board adjourned at 10:33 a.m.

Approved by the Board on ~~November 12, 2024~~ <sup>gr</sup> September 4, 2024.

  
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Morgan Garner, Chairman

  
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Janet Robinson, Executive Director