



Alabama Electronic Security Board of Licensure
Board Meeting
Tuesday, August 16, 2022, 9:30 a.m.
Halcyon Pointe—Building I
7515 Halcyon Summit Drive
Montgomery, Alabama 36117

After a public hearing on the proposed Rule changes, John Orr, Chairman, called the meeting to order at approximately 9:34 a.m. at Halcyon Pointe—Building I in Montgomery, Alabama, as posted on the Secretary of State's website and the AESBL website. Mr. Orr asked Janet Robinson, Executive Director, to call the roll. Members present: John Orr, Sheriff Cunningham, Seanne' Warrior, Morgan Garner, Geoffrey Wilson, and Scott Motes.

I. Quorum:

A quorum was present. Andy Crowder from the Alabama Attorney General's Office certified the quorum.

II. Minutes of May 10, 2022, Board Meeting:

Mr. Orr asked members to review the minutes for the May 10, 2022, Board Meeting. Motion to approve the minutes was made by Mr. Motes. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

Minutes of February 8, 2022, Board Meeting:

Ms. Robinson informed the Board that the original meeting minutes for February 8th that were approved at the May 10th meeting had an error in the date range when reporting the number of individuals licensed during the second quarter. A motion to amend the date range was made by Mr. Motes. Second by Mr. Orr. All were in favor. None opposed. Motion carried.

III. Discussion of Relevant Concerns:

Barbara McGowin asked the Board about accepting all CEU courses from Dormakaba. The Board stated that the authority to accept any and all CEUs was extended to the Alabama Locksmith Association, and therefore, that entity can approve any and all CEU courses provided by Dormakaba.

IV. Permitting of Licensing of Companies for 2021/2022 and 2022/2023 and 2023/2024:

Mr. Orr called for a motion on the thirty-four (34) companies that were licensed from April 1, 2022, to June 30, 2022.

For 2021/2022—Of the 34 companies, thirteen (13) were licensed for 2021/2022. A motion to approve the licenses of the 13 companies was made by Mr. Wilson. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

For 2022/2023—Of the 34 companies, sixteen (16) were licensed for 2022/2023. A motion to approve the licenses of the 16 companies was made by Mr. Garner. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

For 2023/2024—Of the 34 companies, five (5) were licensed for 2023/2024. A motion to approve the licenses of the 5 companies, effective January 1, 2023, was made by Mr. Wilson. Second by Mr. Orr. All were in favor. None opposed. Motion carried.

NOTE: During the third quarter of FY2022, nineteen (19) new companies were licensed.

Permitting of Licensing of Individuals for 2021/2022 and 2022/2023 and 2023/2024:
Mr. Orr called for a motion on the two hundred seventy-four (274) individuals who were licensed with background checks from April 1, 2022, to June 30, 2022.

For 2021/2022—Of the 274 individuals, one hundred eight (108) were licensed for 2021/2022. A motion to approve the licenses of the 108 individuals was made by Mr. Garner. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

For 2022/2023—Of the 274 individuals, one hundred sixty-four (164) were licensed for 2022/2023. A motion to approve the licenses of the 164 individuals was made by Mr. Motes. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

For 2023/2024—Of the 274 individuals, two (2) were licensed for 2023/2024. A motion to approve the licenses of the 2 individuals, effective January 1, 2023, was made by Ms. Warrior. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

NOTE: During the third quarter of FY2022, one hundred ninety-five (195) new individuals were licensed.

V. Items to Discuss:

A. Vote on Rule Changes following the Public Hearing:

A motion to adopt the Rule changes was made by Mr. Wilson. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

B. Renewal of Administrative Services Contract with RT Management, Inc.:

A motion to approve the renewal of the contract with RT Management for FY2023 with a 4.9% cost increase was made by Sheriff Cunningham. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

C. RFP response for the AESBL Investigator:

A motion to approve the proposal submitted by Karen Entrekin for the position of AESBL Investigator was made by Sheriff Cunningham. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

D. RFP responses for the AESBL Inspectors:

A motion to approve the proposal submitted by Edward K Weatherford for the position of AESBL Inspector – Region 1, and the subsequent contract, was made by Mr. Garner. Second by Sheriff Cunningham. All were in favor. None opposed. Motion carried.

A motion to approve the proposal submitted by John C. Gayle for the position of AESBL Inspector – Region 2, and the subsequent contract, was made by Mr. Wilson. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

A motion to approve the proposal submitted by Will Hamm, Jr., for the position of AESBL Inspector – Region 3, and the subsequent contract, was made by Sheriff Cunningham. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

E. Creative Security Systems, Inc. – Submission of CEU training for approval:

Shelton Mangum presented a CEU course, *Army National Guard Electronic Security Systems Program – ARNG-IES ESS IDS Certification Course (964-ARNG-CFMO-110)*, to the Board. A motion to approve the course for CEU credit of 24 hours was made by Mr. Wilson. Second by Sheriff Cunningham. All were in favor. None opposed. Motion carried.

F. LMI Tech Systems LLC – Submission of training for approval:

A motion to approve certification courses for Heath Hunt in lieu of required training for CCTV and Electronic Access Control was made by Mr. Wilson. Second by Sheriff Cunningham. All were in favor. None opposed. Motion carried.

G. Unlicensed Companies – Cease & Desists and Injunctions Filed:

Andy Crowder updated the Board as to the status of legal action against unlicensed companies. Ms. Robinson suggested that an Unlicensed Company Committee be established regarding these matters. A motion was made by Sheriff Cunningham to form the committee with the following members: Scott Motes, who will represent the Board and the Alabama Alarm Association; Barbara McGowin, who will represent the Alabama Locksmith Association; Karen Entrekin, AESBL Investigator; Andy Crowder, attorney, Janet Robinson, Executive Director; Deborah Speigner, AESBL Compliance Auditor; and Tori Lewis, AESBL Licensing Coordinator. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

VI. Executive Session:

A motion was made by Mr. Wilson to enter Executive Session to discuss the good name and character of individual applicants. Second by Mr. Garner. A roll call vote was taken: Mr. Orr voted to approve, Sheriff Cunningham voted to approve, Ms. Warrior voted to approve, Mr. Garner voted to approve, Mr. Wilson voted to approve, and Mr. Motes voted to approve. The Board disconnected from the Zoom call designated for General Session. Assistant Attorney General Andy Crowder declared at 10:15 a.m. that the Board in Executive Session until approximately 10:45 a.m.

Mr. Orr declared at 10:45 a.m. that the Board was out of Executive Session and back in General Session.

A motion to approve the individual application for J. Horton was made by Mr. Garner. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

A motion to approve the individual application for N. Parada was made by Sheriff Cunningham. Second by Mr. Motes. All were in favor. None opposed. Motion carried.

VII. AESBL Budget for Fiscal Year 2022:

Ms. Robinson presented reports reflecting deposits and payments made in the third quarter of FY2022. The comprehensive budgetary reports for the third quarter of FY2022 included the following: FY2022 Net/Loss Income Report as of June 30, 2022, Deposit/Expenditure Quarterly Change Report from previous fiscal year and previous licensing period, and a Cash Reconciliation Report as of June 30, 2022. Ms. Robinson also provided the Board with a copy of the ledger for third quarter FY2022.

FY2023 Operations Plan:

Ms. Robinson presented the Board's Operations Plan for FY2023, which was submitted to the Executive Budget Office on June 28, 2022. A motion to approve the budget plan was made by Mr. Motes. Second by Mr. Orr. All were in favor. None opposed. Motion carried.

Note: The budget includes a new line item for membership to National Association of State Contractors Licensing Agencies (NASCLA).

VIII. Other Business:

A. Seanne' Warrior reappointed to the Board:

Ms. Robinson informed the Board that Seanne' Warrior was reappointed to the Board by Governor Kay Ivey on June 23, 2022. The governor's letter was provided to the Board.

B. Election of Board Chair and Vice Chair for FY2023:

A motion to elect Morgan Garner as the new Chairman was made by Mr. Orr. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

A motion to re-elect Sheriff Cunningham as the Vice Chairman was made by Mr. Garner. Second by Mr. Orr. All were in favor. None opposed. Motion carried.

C. Election of CHRI Auditor for FY2023:

A motion to re-elect Seanne' Warrior as the CHRI Auditor was made by Sheriff Cunningham. Second by Mr. Orr. All were in favor. None opposed. Motion carried.

D. Destruction of old AESBL records:

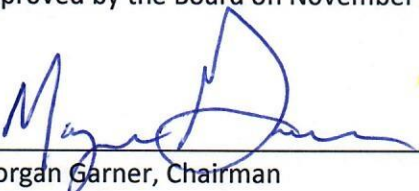
Ms. Robinson informed the Board that twelve (12) boxes of old files had been shredded on June 7, 2022, by Recycling Service Corporation. Of the twelve boxes, eight contained files from 2011 and four contained files from 2012. Ms. Robinson personally witnessed the files being shredded.

E. Next Scheduled Board Meeting: Tuesday, November 8, 2022

Adjourn:

Motion to adjourn was made by Mr. Orr. Second by Mr. Garner. All were in favor. None opposed. Motion carried. The Board adjourned at 11:20 a.m.

Approved by the Board on November 8, 2022.


Morgan Garner, Chairman


Janet Robinson, Executive Director