



Alabama Electronic Security Board of Licensure
Board Meeting
Tuesday, February 8, 2022, 9:30 a.m.
Halcyon Pointe—Building I
7515 Halcyon Summit Drive
Montgomery, Alabama 36117

John Orr, Chairman, called the meeting to order at approximately 9:34 a.m. at Halcyon Pointe—Building I in Montgomery, Alabama, as posted on the Secretary of State's website and the AESBL website. Mr. Orr asked Janet Robinson, Executive Director, to call the roll. Members present: John Orr, Seanne' Warrior, Morgan Garner, Geoffrey Wilson, and Scott Motes. Mr. Motes has been appointed to the Board but not yet confirmed by the Alabama Senate; therefore, he did not vote on any motion. Sheriff Cunningham was out of town and not in attendance.

I. Quorum:

A quorum was present. Peggy Rossmanith from the Alabama Attorney General's Office certified the quorum.

II. Minutes of November 9, 2021, Board Meeting:

Mr. Orr asked members to review the minutes for the November 9, 2021, Board Meeting. Motion to approve the minutes was made by Mr. Orr. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

Minutes of January 6, 2022, Rules Committee Meeting:

Mr. Orr asked members to review the minutes for the January 6, 2022, Special Called Board Meeting for the Rules Committee. Motion to approve the minutes was made by Mr. Orr. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

III. Discussion of Relevant Concerns:

Barbara McGowin with the Locksmith Association informed the Board that she had been getting complaints from her members regarding contact from the AESBL Inspectors. Members complain that they are constantly being inspected while unlicensed companies and individuals are out working. Ms. Robinson stated that the Board's statute specifies that periodic inspections must be conducted, and therefore, AESBL Inspectors are to contact all companies each year. Furthermore, failure to allow an inspector to visit and conduct an inspection may result in an Administrative Complaint filed by the assigned inspector. Ms. Robinson also stated that any knowledge of unlicensed activity should be reported, with evidence, to the Board and the proper procedures will be used to bring them into compliance.

IV. Permitting of Licensing of Companies for 2020/2021 and 2021/2022 and 2022/2023:
Mr. Orr called for a motion on the one hundred seventy-four (174) companies that have been licensed from October 1, 2021, to December 31, 2021.

For 2020/2021—Of the 174 companies, five (5) were licensed for 2020/2021. A motion to approve the licenses of the 5 companies was made by Mr. Garner. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

For 2021/2022—Of the 174 companies, twelve (12) were licensed for 2021/2022. A motion to approve the licenses of the 12 companies was made by Mr. Garner. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

For 2022/2023—Of the 174 companies, one hundred fifty-seven (157) were licensed for 2022/2023. A motion to approve the licenses of the 157 companies was made by Ms. Warrior. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

NOTE: During the first quarter of FY2022, seventeen (17) new companies were licensed.

Permitting of Licensing of Individuals for 2020/2021 and 2021/2022 and 2022/2023:
Mr. Orr called for a motion on the seven hundred ninety-three (793) individuals who were licensed with background checks from October 1, 2021, to December 31, 2021.

For 2020/2021—Of the 793 individuals, fifty-two (52) were licensed for 2020/2021. A motion to approve the licenses of the 52 individuals was made by Mr. Wilson. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

For 2021/2022—Of the 793 individuals, seventy-three (73) were licensed for 2021/2022. A motion to approve the licenses of the 73 individuals was made by Mr. Wilson. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

For 2022/2023—Of the 793 individuals, six hundred sixty-eight (668) were licensed for 2022/2023. A motion to approve the licenses of the 668 individuals was made by Mr. Wilson. Second by Ms. Warrior. All were in favor. None opposed. Motion carried.

NOTE: During the first quarter of FY2022, one hundred eleven (111) new individuals were licensed.

V. Items to Discuss:

A. Rules Committee—Proposed Changes to the Administrative Code:

The Board reviewed the proposed changes drafted by the Rules Committee at its January 6, 2022, meeting. A motion to approve the proposed changes to the Administrative Code was made by Mr. Garner. Second by Mr. Wilson. All were in favor. None opposed. Motion carried.

B. Licensing For Lowe's:

Grayson Williams, State Licensing Manager for Lowe's Companies, Inc., joined the meeting via Zoom. He explained to the Board that Lowe's, as a corporate office, intends to seek licensure with the AESBL in order that they may offer their customers on-site installation of locks. Furthermore, he explained that no direct employee of Lowe's

would be conducting the service, but rather, Lowe’s would contract with local licensed companies and individuals to do the service work. The Board agreed that this would be possible and asked Mr. Williams to provide a list, when compiled, of all the licensed companies with whom they subcontract. Additionally, the Board instructed Mr. Williams that should Lowe’s wish to extend installation services to access control or CCTV devices, he—as the Qualifying Agent for the corporate office—would need those certifications as well.

C. Email Accounts for AESBL Inspectors and Investigators:

Ms. Robinson presented the estimated cost of four additional state email addresses for Karen Entrekin, Edward Weatherford, Will Hamm, and John Gayle. A motion to approve the four additional AESBL email addresses through the State of Alabama (OIT) for one investigator and three inspectors was made by Mr. Orr. Second by Mr. Garner. All were in favor. None opposed. Motion carried.

D. Security 101—branch office:

Anna Maxwell with J&R Systems Integrators dba Security 101 joined the meeting via Zoom to discuss the status of their Birmingham branch office. The Board agreed that, since the location is advertised, it must be licensed as a branch office.

E. Institutional Licensing Committee:

Barbara McGowin informed the Board that the initial interest in licensing among institutional entities has declined, and therefore, the Institutional Licensing Committee should be suspended for the time being. The Board agreed with her assessment.

VI. Executive Session:

A motion was made by Mr. Orr to enter Executive Session to discuss the good name and character of a licensed company. Second by Mr. Garner. A roll call vote was taken: Mr. Orr voted to approve, Ms. Warrior voted to approve, Mr. Garner voted to approve, and Mr. Wilson voted to approve. The Board disconnected from the Zoom call designated for General Session. Assistant Attorney General Peggy Rossmanith declared at 10:56 a.m. that the Board in Executive Session until approximately 11:56 a.m.

Note: Ms. Warrior left the meeting at 11:00 a.m.

Mr. Orr declared at 11:55 a.m. that the Board was out of Executive Session and back in General Session.

The Board informed Brandon and Allison Burns that Unlock It For Me LLC could conduct business statewide under the licensed office in Huntsville (license #1892). Their licensed location in Birmingham (license #1764) should be assigned the DBA name of 261 Lock & Key, and their licensed location in Auburn (license #1891) should be assigned the DBA name of Beauregard Lock & Key. The Board instructed Mr. and Mrs. Burns to submit new company applications for these two locations so that the company names could be updated. Furthermore, since a branch office is not located in Gulf Shores, the Board concluded that the location would not need to be renewed.

VII. AESBL Budget for Fiscal Year 2022:

Ms. Robinson presented a report reflecting deposits and payments made in the first quarter of FY2022.

AESBL Budget for Fiscal Year 2021:

Ms. Robinson presented a comprehensive report for the completed Fiscal Year of 2021.

VIII. Other Business:

A. Statement of Economic Interest:

Ms. Robinson reminded the Board that the deadline to submit their 2021 SEI forms is April 30, 2022, and that she would email each of them the link to the online form on the Alabama Ethics Commission's website.

B. Legal Compliance Audit—Exit Conference:

Ms. Robinson reminded the Board that the exit conference with the Examiners of Public Accounts would immediately follow the adjournment of the meeting.

C. Next Scheduled Board Meeting: Tuesday, May 10, 2022

Adjourn:

Motion to adjourn was made by Mr. Orr. Second by Mr. Wilson. All were in favor. None opposed. Motion carried. The Board adjourned at 11:56 a.m.

Originally approved by the Board on May 10, 2022.

Amended and approved by the Board on August 16, 2022.



John D. Orr, Sr., Chairman



Janet Robinson, Executive Director