

THINGS TO REMEMBER WHEN SUBMITTING FINGERPRINT CARDS

- Check with the service location you are going to for fingerprinting. Their prices may vary.
- You must present a valid ID when being fingerprinted.
- You must have payment available when being fingerprinted. Check with the service location to see what form of payment is accepted: cash, credit card, or money order.
- You must submit a copy of your valid Drivers License to the AESBL when submitting your ALEA forms and fingerprint cards.
- You will need to have two (2) cards printed. You can either request these cards from the AESBL or they should be available at the service location for an additional cost.
- Make sure that the person fingerprinting you signs both fingerprint cards.
- Make sure that you sign and fill out all information required on your fingerprint cards.
- DO NOT BEND FINGERPRINT CARDS. ALEA will not accept bent cards. When mailing cards to the AESBL, secure them in an envelope with a cardboard insert and mark “Do Not Bend” on the outside of the envelope.