RFP Details Report

Agency Name: Electronic Security Board

Agency ID Number: 139

7/6/2020 12:07 PM

RFP Title: MISCELLANEOUS

Agency RFP Number: 2020-139-06 **RFP Status:** Open **Issue Date:** 7/6/2020

Purchasing RFP Number: 2020-366-06 **Due Date:** 8/6/2020

RFP Description: The Alabama Electronic Security Board of Licensure (AESBL) solicits proposals from firms/individuals interested in providing inspection services for companies within the southern region in the State of Alabama.

Point of Contact: Janet Robinson

Address: 7956 Vaughn Road, PMB 392

Montgomery, AL

Point of Contact Phone: 334-264-9388

Point of Contact Email: janet.robinson@aesbl.alabama.gov

Federal Percentage: 0 **Grant Percentage:** 0

State Percentage: 0 **Fee Percentage:** 100

Award Information

Award Amount: $0.00

Number of Years: 2 **Primary Company:**

Number of Solicits: 0 **Contract Awarded Date:**

Number of Responses: 0 **LOC Review Date:**

Number of Evaluations: 0 **Contract End Date:** 09/30/2022

Evaluation Criteria:

ALABAMA ELECTRONIC SECURITY
BOARD OF LICENSURE
7956 VAUGHN ROAD, PMB 392
MONTGOMERY, AL 36116
PHONE # 334-264-9388~~~FAX # 334-264-9332
E-Mail ~ administrative@aesbl.alabama.gov~~~WEB-SITE~www.aesbl.alabama.gov

July 6, 2020

REQUEST FOR PROPOSALS FOR INSPECTOR (REGION 3: SOUTH ALABAMA)

1. Purpose. The Alabama Electronic Security Board of Licensure (AESBL) solicits proposals from firms/individuals/organizations interested in providing inspections services for the AESBL. The procurement of the services that are the subject of the Request for Proposals (RFP) is not subject to the competitive bidding requirements of Section 41-16-20, Code of Alabama (1975). This RFP is issued in accordance with the requirements of Alabama Act No. 2001-956, Section 4(4). This RFP is not an offer to contract but seeks the submission of proposals from interested professional service providers that may form the basis for negotiation of a professional service contract or contracts. AESBL reserves the right to reject any or all proposals and to solicit additional proposals if it is determined to be in the best interests of AESBL and the State of Alabama to do so.

2. Scope of Services. The Provider shall conduct inspection work related to the compliance requirements stated in Chapter 1A of Title 34, Code of Alabama (1975), Provider shall file an inspection report with the Executive Director upon completion of each inspection. Each provider shall be required to inspect each and every entity assigned in their region or territory at least once each year. Each provider shall be paid $40.00 per inspection report and follow-up inspection report submitted to the Executive Director or his/her authorized representative. Fifty percent (50%) of the provider's region or territory must be inspected within the first half of the calendar year with an additional twenty-five percent (25%) being completed by the end of the third quarter of the calendar year. All inspection reports must be completed in accordance with required training provided by the AESBL. Provider must be able to travel throughout the state of Alabama and perform inspections which may include inspections outside of your assigned territory or region, if necessary. For Region 3, the counties to be inspected pursuant to this RFP are: Choctaw, Washington, Mobile, Clarke, Baldwin, Wilcox, Monroe, Conecuh, Escambia, Lowndes, Butler, Crenshaw, Covington, Montgomery, Macon, Bullock, Pike, Coffee, Geneva, Russell, Barbour, Dale, Henry, and Houston. Provider may also be required to attend quarterly board meetings in order to report directly to board members.

3. Qualifications and Experience. Training and experience in inspecting or auditing businesses or organizations, training or experience in law enforcement/security, or training and experience in any form of regulatory organization. Preference may be given to individuals with experience or knowledge in installing, servicing or selling alarms, locks, or surveillance systems who are no longer in the alarm, locksmith, or camera surveillance business.

4. Fees. Proposals must disclose a willingness to provide the services stated in Section 2, Scope of Services, above at a rate of $40.00 per inspection report plus mileage as set for State employees. Failure to state a willingness to provide said services at the stated rate will result in the disqualification of the professional service provider submitting the proposal. The maximum amount that may be earned by an inspector in any twelve-month period, based on the State's fiscal year, is $12, 000.00.

5. Submission of Proposals. Proposals must be received by AESBL, 7956 Vaughn Road, PMB 392, Montgomery, AL 36116, no later than 4:00 p. m. August 6, 2020.

6. Selection of Professional Service Provider. Upon review and evaluation of all proposals received by August 6, 2020, the AESBL's Executive Director and Selection Committee may select the professional service provider determined to best meet the needs of AESBL. Said selection may include an in-person interview with the proposed provider. All proposals received in response to the RFP may be rejected and the AESBL may solicit additional proposals.

7. Professional Services Contract. The professional services provider selected to provide the services specified in this RFP must enter into a written contractual agreement to provide services to AESBL. The terms and conditions of such an agreement may be subject to review and approval by legal counsel for AESBL, the AESBL's Board, Legal Advisor to the Governor and any other approving authority set forth by the Administrative Procedures Act of Alabama.

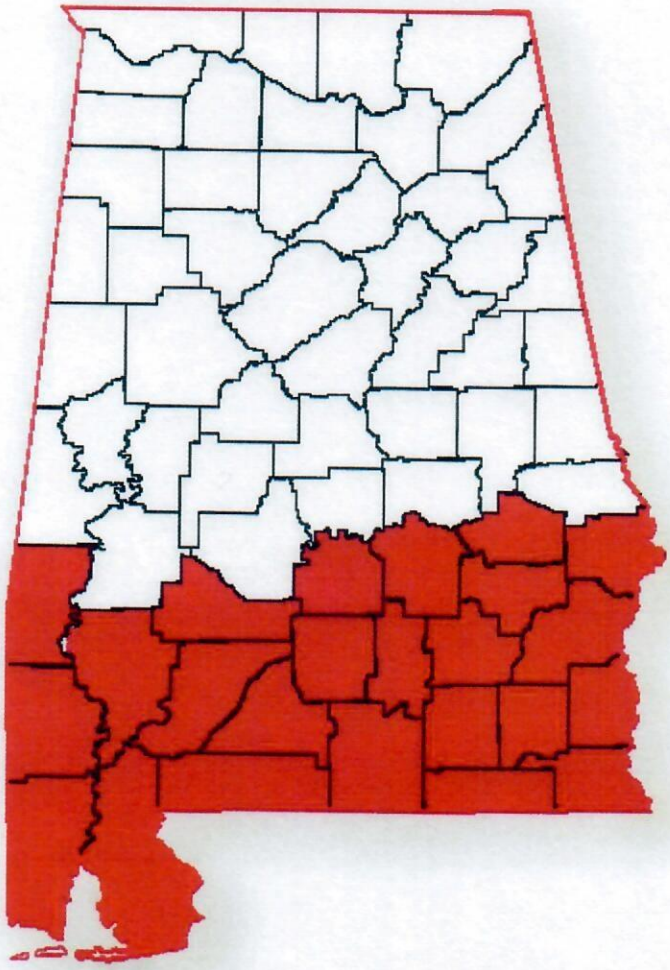
8. Standard Form Contracts. Should a professional service provider desire to utilize a standard form contract in the provision of the services specified herein, it should include the standard form contract with its proposal. If any term or condition of its standard form contract is non-negotiable, such term or condition should be clearly identified. Non-negotiable terms or conditions determined to be unsatisfactory to AESBL, may result in the disqualification of the professional service provider submitting the proposal.

9. Qualification to do Business in Alabama. Should a foreign corporation be selected to provide professional services in accordance with this RFP, it must be qualified to transact business in the State of Alabama in accordance with Section 10-2B-15.01, et seq., Code of Alabama (1975) and possess a Certificate of Authority issued by the Secretary of State at the time a professional services contract is executed.

10. Compliance with Alabama's Immigration Law. The professional services provider selected to provide the services specified in this RFP must provide the required documentation to prove it is in compliance with Alabama's Immigration Law.

11. Legislative Contract Review. Any professional services contract resulting from this RFP may be subject to review by the Permanent Legislative Contract Review Oversight Committee in accordance with Section 29-2-40, et seq., Code of Alabama (1975).

County Assignments for Region 3 Inspector



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