



Alabama Electronic Security Board of Licensure  
Board Meeting  
Tuesday, August 16, 2016, 9:30 a.m.  
AIDT Training Center  
15 Technology Court  
Montgomery, Alabama

After a Public Hearing on the proposed Rule changes, John Orr, Chairman, called the meeting to order at approximately 9:41 a.m. at the AIDT Training Center, Montgomery, Alabama, as posted on the Secretary of State's website. Mr. Orr asked Lynne Taunton, AESBL Executive Secretary, to call the roll. Members present: John Orr, Kristi Jennings, Scott Hunter, Sheriff Derrick Cunningham, Joe Marsh, and Stacia Robinson.

I. **Quorum:**

A quorum was present. Bettie Carmack, Assistant AG and Board's Legal Counsel certified the quorum.

II. **Minutes of May 10, 2016, Board Meeting:**

Mr. Orr asked members to review the minutes for the May 10, 2016, Board Meeting. Motion to approve the minutes was made by Mrs. Jennings. Second by Mr. Hunter. An individual vote was taken: Mrs. Jennings voted to approve, Mr. Hunter voted to approve, Mr. Orr voted to approve, Mrs. Stacia Robinson voted to approve, Mr. Marsh voted to approve, and Sheriff Cunningham voted to approve. Motion carried.

**Minutes of May 31, 2016, Special-Called Board Meeting:**

Mr. Orr asked members to review the minutes for the May 31, 2016, Special-Called Board Meeting. Motion to approve was made by Sheriff Cunningham. Second by Mrs. Jennings. An individual vote was taken: Sheriff Cunningham voted to approve, Mrs. Jennings voted to approve, Mr. Hunter voted to approve, Mr. Orr voted to approve, Mrs. Stacia Robinson voted to approve, and Mr. Marsh voted to approve. Motion carried.

**III. Discussion of Relevant Concerns:**

Mrs. Barbara McGowin of the Alabama Locksmith Association (ALA) and St. Clair Lock & Key in Pell City, Alabama, addressed the Board regarding the acceptance of training approved by ALA and ALOA. Upon inquiry for confirmation, it was the Board's consensus that all training approved by ALA and ALOA is automatically accepted by the AESBL without need for further approval.

Brian Everling of Alabama Trade Station addressed the Board regarding an exemption for door-to-door sales conducted on behalf of Xfinity/Comcast. Board Members deferred subject to Executive Session.

**IV. Discussion/Vote on Changes to Administrative Code:**

Mr. Orr called on the Board Members asking if there was any discussion regarding the proposed Rule changes. Clarification was made that the changes would take effect upon implementation regarding submission of final rules to the Alabama Legislative Reference Service, yet new and renewing licensees would not be subjected to the new requirements until January 1, 2017. With no further discussion on the proposed Rule changes, Mr. Orr asked for a motion regarding them. A motion was made by Mrs. Jennings to accept the proposed Rules as written. Second by Mr. Marsh. Mrs. Jennings voted to approve, Mr. Marsh voted to approve, Mr. Orr voted to approve, Sheriff Cunningham voted to approve, Mr. Hunter voted to approve, and Mrs. Stacia Robinson voted to approve. Motion carried.

**V. Training:**

The Board recognized that the Alarm Association has not formed its independent committee to review proposed CEU training. A motion was made by Mrs. Stacia Robinson to table the CEU training submitted by the listed companies (as listed on the Agenda) in order to send the training to the designated approving body:

- Amstergreen Management Group (AMG)
- Hikvision USA
- National Training Center
- SentryNet
- Elite CEU, Inc.

The motion to table was seconded by Mrs. Jennings. All were in favor. None opposed. Motion carried.



Regarding CEU training submitted by Daniel Loper, the Board referred to their previous consensus that any training approved by the Alabama Locksmith Association and/or ALOA is automatically accepted by the AESBL.

Regarding updated Central Station training submitted by ADS Security, Mrs. Jennings acknowledged that their cover letter noted that they hold a CSAA (Central Station Alarm Association) 5-Diamond rating; therefore, their in-house training does not need to be reviewed.

Regarding updated Central Station training submitted by E.S.S., Mrs. Jennings made a motion to table consideration until the Education Committee could review the syllabus. Second by Mrs. Stacia Robinson. All were in favor. None opposed. Motion carried.

**VI. CEU Training Inquires:**

Mrs. Jennings and Mr. Hunter briefly discussed the Alarm Association's plan to create an independent board in order to review proposed CEU training for the AESBL. Ms. Jordan Williamson, AESBL Licensing Coordinator, called attention to a possible gray area in the Rules regarding CEU waivers for Locksmiths. Mrs. Jennings noted the issue was null and void due to the proposed Rule changes that had just been approved.

**VII. Proposed Committees:**

Ms. Carmack and Ms. Janet Robinson proposed two committees:

Ethics Committee – to address deceptive practices involving licensed and unlicensed companies. A motion was made by Mr. Marsh to form the committee and that he and Mr. Hunter would serve as committee members, with invitations to join given to Mr. Jim Reaves (Alarm) and Mr. Dallas Brooks (Locksmith). Second by Mr. Orr. All were in favor. None opposed. Motion carried.

Statutory Committee – to address needed changes in Statute and Rules. A motion was made by Mr. Marsh to form the committee with Mrs. Jennings and Mr. Orr serving as committee members. Second by Mrs. Robinson. All were in favor. None opposed. Motion carried.

**VIII. Fines for Late and Non-renewals:**

Mr. Orr called for a motion on the twenty-nine (29) companies listed as late or non-renewing for 2016-2017 that are subject to an additional \$500 fine for not

submitting / completing by May 31, 2016. A motion to approve the additional \$500 fine for the twenty-nine (29) companies listed was made by Mr. Marsh. Second by Sheriff Cunningham. All were in favor. None opposed. Motion carried.

**IX. Appeal of Fines:**

Two appeals were considered in Executive Session.

**X. Executive Session:**

A motion was made by Mr. Marsh to enter into Executive Session to discuss the good name and character of licensed companies. Second by Sheriff Cunningham. A roll call vote was taken: Mr. Marsh voted to approve, Sheriff Cunningham voted to approve, Mrs. Jennings voted to approve, Mr. Orr voted to approve, Mrs. Stacia Robinson voted to approve, and Mr. Hunter voted to approve. Assistant Attorney General Bettie Carmack declared at 11:20 a.m. that the Board was in Executive Session until approximately 12:30 p.m.

Note: In order to attend another scheduled meeting, Sheriff Cunningham left during Executive Session at 12:20 p.m.

A motion was made by Mr. Marsh to return to General Session. Second by Mr. Orr. A roll call vote was taken: Mr. Marsh voted to approve, Mr. Orr voted to approve, Mr. Hunter voted to approve, Mrs. Jennings voted to approve, and Mrs. Stacia Robinson voted to approve. Assistant Attorney General Bettie Carmack declared that the Board was back in General Session at 1:15 p.m.

Regarding item **X.A.** on the Executive Session agenda, Mr. Marsh made a motion to uphold the Cease & Desist issued. Additionally, administration will need to contact reference company to convey that a 1099 employee needs to be licensed as a company. Second by Mr. Orr. All were in favor. None opposed. Motion carried.

Regarding item **X.B.** on the Executive Session agenda, Mr. Marsh made a motion to file a Cease & Desist. Second by Mrs. Jennings. All were in favor. None opposed. Motion carried.

Regarding item **X.C.** on the Executive Session agenda, no action was needed. The fine was paid.

Regarding items **X.D.** and **X.E.** on the Executive Session agenda, Mr. Marsh made a motion to waive fine pending receipt of dissolution papers. Second by Mrs. Jennings. All were in favor. None opposed. Motion carried.



Regarding agenda item **IX – Appeal of Fines**, Mr. Marsh made a motion to uphold \$500 of the fine with the option of monthly installments of \$100 each, and to waive the additional \$500 pending the late payment of \$150 be paid immediately and the missing items be submitted to the office within seven (7) days. Second by Mrs. Jennings. All were in favor. None opposed. Motion carried.

Regarding the unlicensed individual conducting door-to-door sales, Mr. Marsh made a motion to deny an exemption and to instruct individual that he cannot mention alarm security in his sales pitch. Second by Mr. Hunter. All were in favor. Motion carried.

**XI. Committee Reports:**

ALEA Committee: All materials required by ALEA regarding the handling of CHRI have been assembled and approved by Angela Washington-Peterson of ALEA. Ms. Carmack distributed folders of document copies to all members to keep on hand. Copies of all documents will be kept at the office of RT Management, Inc. Ms. Carmack informed the Board that Mr. Hunter would serve as auditor for the first year.

**XII. Permitting of Licensing of Companies:**

For 2016/2017—Mr. Orr called for a motion on the twenty-five (25) companies that had been licensed from May 3, 2016, to June 30, 2016. Of the twenty-five companies, six (6) were licensed for 2016 and nineteen (19) were licensed for 2016-2017. A motion to approve the licenses of the twenty-five (25) companies was made by Mrs. Jennings. Second by Mr. Hunter. All were in favor. None opposed. Motion carried.

**XIII. Licensing of Individuals:**

For 2016/2017—Mr. Orr called for a motion on the one hundred ninety-nine (199) individuals licensees with background checks that completed the licensing process from May 3, 2016, to June 30, 2016. Of the one hundred ninety-nine individuals, forty-two (42) were licensed for 2016 and one hundred fifty-seven (157) were licensed for 2016-2017. A motion to approve the licenses of the one hundred ninety-nine (199) individuals was made by Mr. Marsh. Second by Mrs. Jennings. All were in favor. None opposed. Motion carried.

Note: Ms. Janet Robinson noted for the record that date ranges used to calculate licensing numbers for Board Meetings would reflect the quarterly date ranges required by the state budget office for Quarterly Performance numbers.

**XIV. Bid Proposal for AESBL Contract:**

Ms. Carmack presented the Board with the only bid received by the State Purchasing Department regarding RFB# 16000000001: Administrative Services Contract for the Alabama Electronic Security Board of Licensure. The bid was from RT Management, Inc., and was submitted to the Purchasing Department on June 16, 2016. A motion to accept the bid from RT Management, Inc., was made by Mrs. Stacia Robinson. Second by Mr. Scott Hunter. Mrs. Robinson voted to approve, Mr. Hunter voted to approve, Mr. Orr voted to approve, Mrs. Jennings voted to approve, and Mr. Marsh voted to approve. None opposed. Motion carried.

**XV. AESBL Budget for 2016/2017 – 2017/2018:**

Ms. Janet Robinson presented a proposed budget to Members for both Fiscal Year 2017 (beginning October 1, 2016) and Fiscal Year 2018 (beginning October 1, 2017). Budget numbers would remain the same for FY2017 but increase in FY2018 to accommodate a consumer education campaign. A motion to accept the budget proposals for both FY2017 and FY2018 was made by Mrs. Stacia Robinson. Second by Mr. Orr. All were in favor. None opposed. Motion carried.

**XVI. Other Business:**

**A. AESBL Inspectors / Monetary Penalties:**

Mr. Orr made a motion to allow AESBL Inspectors to issue invoices for monetary penalties at time of inspection. Second by Mrs. Jennings. All were in favor. None opposed. Motion carried.

**B. Approval of new contract for Administrative Law Judge:**

Mrs. Jennings made a motion to accept the new ALJ contract for Dana H. Billingsley of Wilkerson & Bryan, P.C. (Contract# C73660003 from October 1, 2016 until September 30, 2018). Second by Mr. Hunter. All were in favor. None opposed. Motion carried.

**C. Listing licensed individuals on website:**

After discussion regarding listing licensed individuals on the AESBL website, Mr. Orr made a motion to allow a searchable component for consumers to access individual licensing information. Second by Mrs. Stacia Robinson. All were in favor. None opposed. Motion carried.

**D. Updated items on AESBL website:**

Ms. Janet Robinson reported that the following items have been added to the AESBL website: past board meeting minutes, current board meeting agenda, and unlicensed companies.

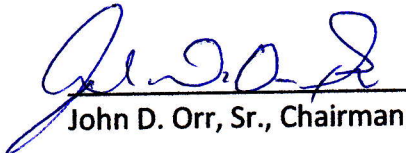
**Next Scheduled Board Meeting:**

Tuesday, November 29, 2016

**Adjourn:**

Motion to adjourn was made by Mr. Orr. Second by Mrs. Stacia Robinson. Mr. Orr voted to approve, Mrs. Stacia Robinson voted to approve, Mr. Hunter voted to approve, Mr. Marsh voted to approve, Mrs. Jennings voted to approve, and Sheriff Cunningham voted to approve. Motion carried. The Board adjourned at 2:30 p.m.

Approved by the Board on November 29, 2016.

  
John D. Orr, Sr., Chairman

  
Lynne Taunton, Executive Secretary