



Alabama Electronic Security Board of Licensure  
Board Meeting  
Tuesday, February 7, 2017, 9:30 a.m.  
AIDT Training Center  
15 Technology Court  
Montgomery, Alabama

John Orr, Chairman, called the meeting to order at approximately 9:30 a.m. at the AIDT Training Center, Montgomery, Alabama, as posted on the Secretary of State's website. Mr. Orr asked Lynne Taunton, AESBL Executive Secretary, to call the roll. Members present: John Orr, Kristi Jennings, Scott Hunter, Joe Marsh, and Stacia Robinson. Sheriff Cunningham was not in attendance.

**I. Quorum:**

A quorum was present. Bettie Carmack, Assistant AG and Board's Legal Counsel certified the quorum.

**II. Minutes of November 29, 2016, Board Meeting:**

Mr. Orr asked members to review the minutes for the November 29, 2016, Board Meeting. Motion to approve the minutes was made by Mrs. Jennings. Second by Mr. Marsh. An individual vote was taken: Mrs. Jennings voted to approve, Mr. Marsh voted to approve, Mr. Orr voted to approve, Mrs. Robinson voted to approve, and Mr. Hunter voted to approve. Motion carried.

**III. Discussion of Relevant Concerns:**

A. Mr. Lee Schofield of Lock Shop in Clanton, Alabama, and board member of the Alabama Locksmith Association (ALA) addressed the Board to report unlicensed locksmith companies being listed on a web search engine and that the ALA has formed a task force in order to address these issues.

- B. Mr. Roy Pollack of Comcast Business Smart Office addressed the Board regarding proprietary concerns with submitting CEU courses directly to the approval committee formed by the Alabama Alarm Association. Mrs. Jennings, in agreement with the full Board, instructed that he can submit courses for approval directly to the AESBL.
- C. Mr. Stephen Cozart of Best Buy / Geek Squad addressed the Board concerning their selling of security alarms that customers install themselves. He reported that if customers do need assistance with installation, a Geek Squad member may enter the customer's home in order to assist the customer in the installation of the alarm. Mr. Cozart's question was, in this case, does Best Buy need to be licensed for this work. Mr. Marsh, in agreement with the full Board, instructed him that if indeed employees are entering homes then the company and those employees need to be licensed with the AESBL. Mr. Cozart agreed to have the company licensed.
- D. Ms. Janet Robinson conveyed a question asked by Shelley Pettit of the Alabama Alarm Association regarding Honeywell CEUs: Does Honeywell, as manufacturers' training, need to have their CEU courses approved by the AESBL and/or its CEU committee established by the Alabama Alarm Association? Mrs. Jennings, in agreement with the full Board, affirmed that they would need to go through the approval process since their previous courses had been submitted and approved through ESA.

**IV. Consumer Education Campaign:**

Mr. Brian Key of Copperwing presented his proposal regarding the AESBL Consumer Education Campaign for the second time. Mr. Marsh volunteered to present the Board with a side-by-side comparison of the proposals from Copperwing and The Cunningham Group for the May Board Meeting. A motion was made by Mrs. Stacia Robinson to table a vote on the selection of an advertising agency until the May Board Meeting. Second by Mr. Orr. All were in favor. None opposed. Motion carried.

**V. Training:**

The Board reviewed a certification course submitted by Mr. Roy Pollack of Comcast Business Smart Office. The course, Comcast Alarm Technician Course, is a Level 1 equivalent and would be administered in class as well as online. A motion to approve the certification course was made by Mr. Marsh. Second by Mrs. Jennings. All were in favor. None opposed. Motion carried.

After a discussion regarding CEU courses, it was clarified, through previous Board Meeting Minutes, that all courses approved by the Alabama Alarm Association Committee and the Alabama Locksmith Association Committee had final approval and did not, therefore, need a final vote by the AESBL.

**VI. Permitting of Licensing of Companies for 2016/2017 and 2017/2018:**

For 2016/2017—Mr. Orr called for a motion on the seven (7) companies that had been licensed from October 1, 2016, to December 31, 2016. Of the seven companies, four (4) were licensed for 2016 and three (3) were licensed for 2016-2017. A motion to approve the licenses of the seven (7) companies was made by Mrs. Stacia Robinson. Second by Mrs. Jennings. All were in favor. None opposed. Motion carried.

For 2017/2018—Mr. Orr called for a motion on the 132 companies that had been licensed from June 1, 2016 to December 31, 2016. A motion to approve the licenses of the 132 companies was made by Mrs. Stacia Robinson. Second by Mrs. Jennings. All were in favor. Motion carried.

**VII. Permitting of Licensing of Individuals for 2016/2017 and 2017/2018:**

For 2016/2017—Mr. Orr called for a motion on the forty-five (45) individuals licensees with background checks that completed the licensing process from October 1, 2016, to December 31, 2016. Of the forty-five individuals, fourteen (14) were licensed for 2016 and thirty-one (31) were licensed for 2016-2017. A motion to approve the licenses of the forty-five (45) individuals was made by Mr. Marsh. Second Mrs. Stacia Robinson. All were in favor. None opposed. Motion carried.

For 2017/2018—Mr. Orr called for a motion on the 476 individuals that had been licensed from June 1, 2016 to December 31, 2016. A motion to approve the licenses of the 476 individuals was made by Mr. Marsh. Second by Mrs. Stacia Robinson. All were in favor. None opposed. Motion carried.

**VIII. Committee Reports:**

**A. Rules & Ethics Committee:**

The Committee met in Daphne, Alabama, on Friday, January 20, 2017, to discuss changes to AESBL's Administrative Code, especially its Code of Ethics. The Committee was comprised of Mr. Hunter, Mr. Marsh, Sheriff Cunningham, Mr. Dallas Brooks of American Lock & Key, Inc., Ms. Carmack, and Ms. Janet Robinson. A quorum was certified as reflected in the Minutes of the Special

Called Board Meeting. On February 7, 2017, Ms. Bettie Carmack presented the proposed changes to the Board. A motion to table further discussion of the recommended changes was made by Mr. Marsh pending the outcome of the current legislative session with regard to the possible changes within the AESBL State Statute. Second by Mrs. Jennings. All were in favor. None opposed. Motion carried.

Note: A provision within the Rule changes was proposed by Ms. Janet Robinson which would move the renewal deadline up from December 31<sup>st</sup> to November 30<sup>th</sup>. It was stipulated that a late fee would not be charged within this time period. Board Members agreed with the change, but no formal vote will be made until all Rule changes are voted on.

A motion was made to approve the Minutes of the January 20, 2017, Special Called Board Meeting by Mr. Orr. Second by Mr. Marsh. Mr. Orr voted to approve, Mr. Marsh voted to approve, and Mrs. Jennings voted to approve. Motion carried. Note: This vote was taken after Mrs. Stacia Robinson and Mr. Hunter left the meeting.

**B. Investigative Committee:**

The Investigative Committee met on January 18, 2017. Sheriff Cunningham, Ms. Carmack, Ms. Janet Robinson, and Mrs. Deborah Speigner were in attendance. The findings of this committee were discussed in Executive Session.

NOTE: Mrs. Stacia Robinson left the meeting at 11:16 a.m.  
Mr. Hunter left the meeting at 11:26 a.m.

**IX. Executive Session:**

A motion was made by Mr. Marsh to enter into Executive Session to discuss the good name and character of licensed companies. Second by Mrs. Jennings. A roll call vote was taken: Mr. Marsh voted to approve, Mr. Orr voted to approve, and Mrs. Jennings voted to approve. Assistant Attorney General Bettie Carmack declared at 11:28 a.m. that the Board was in Executive Session until approximately 12:30 p.m.

A motion was made by Mr. Marsh to return to General Session. Second by Mr. Orr. A roll call vote was taken: Mr. Marsh voted to approve, Mr. Orr voted to approve, and Mrs. Jennings voted to approve. Assistant Attorney General Bettie Carmack declared that the Board was back in General Session at 12:34 p.m.

Regarding item **IX.A.** on the Executive Session agenda, a motion was made to approve the license of John Long with a provision of a one year probationary period in which time, if another incident occurs, the license will be suspended. Motion was made by Mr. Marsh. Second by Mr. Orr. All were in favor. None opposed. Motion carried.

Regarding item **IX.B.** on the Executive Session agenda, a motion was made by Mr. Orr to uphold the fine of \$4,500.00 recommended by the Investigative Committee for Surveillance Concepts in Cedar Bluff, Alabama, for hiring an unlicensed worker. Said fine amount was imposed because of aggravating factors related to the hiring of said individual. The Board also voted to extend the probationary period from one year to two (2) years. Second by Mr. Marsh. All were in favor. None opposed. Motion carried.

Regarding item **IX.C.** on the Executive Session agenda, a motion was made by Mr. Orr to revoke the license of Hi-Def Security, LLC, in Mobile, Alabama, owned by Ms. Suzanne Fearn, as of April 1, 2017. Second by Mrs. Jennings. All were in favor. None opposed. Motion carried.

Regarding item **IX.D.** on the Executives Session agenda, a motion was made by Mr. Orr to uphold the fine of \$2,250 recommended by the Investigative Committee for Alder Holdings, LLC, for three (3) unlicensed workers. Second by Mr. Marsh. All were in favor. None opposed. Motion carried.

**X. AESBL Budget for Fiscal Year 2017:**

Ms. Janet Robinson presented a report reflecting deposits and payments made in the first quarter and part of the second quarter for FY2017.

**XI. Other Business:**

**A. Expired CEU Training:**

Ms. Janet Robinson presented the Board with a list of previously approved CEU courses which reflected 24 of those courses that expired as of December 31, 2016.

**B. ALEA:**

Ms. Janet Robinson presented the letter from ALEA releasing the AESBL from its 2016 audit. Ms. Robinson also presented a flyer for ALEA's CJIS Training Symposium to be held April 18, 2017, and encouraged Board Members to attend.

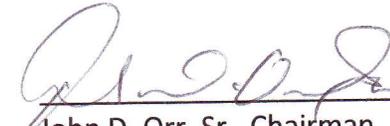
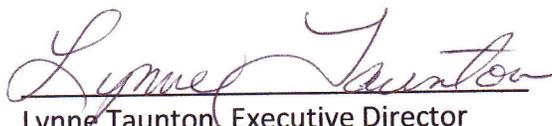
**Next Scheduled Board Meeting:**

Tuesday, May 2, 2017

**Adjourn:**

Motion to adjourn was made by Mr. Marsh. Second by Mr. Orr. Mr. Marsh voted to approve, Mr. Orr voted to approve, and Mrs. Jennings voted to approve. Motion carried. The Board adjourned at 12:51 p.m.

Approved by the Board on May 2, 2017.

  
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John D. Orr, Sr., Chairman  
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Lynne Taunton, Executive Director