

Alabama Electronic Security Board of Licensure  
Board Meeting  
Tuesday, August 19, 2014, 9:30 a.m.  
AIDT Training Center  
15 Technology Court  
Montgomery, Alabama

Kristi Jennings, Chairperson, called the meeting to order at 9:30 a.m. at the AIDT Training Center, Montgomery, Alabama, as posted on the Secretary of State website. Ms. Jennings asked Lynne Taunton, Executive Secretary, to call the roll. Members present: Dallas Brooks, Sheriff James W. Johnson, Kristi Jennings, Joe Marsh, Stacia Robinson and Scott Hunter.

- I. Bettie Carmack, Asst. Attorney General, certified there was a quorum present.
- II. A. Ms. Jennings asked Members to review the minutes for the May 20, 2014 Board Meeting. A motion to approve the amended minutes with one correction on the last page ( "He" should be "The") by Mr. Marsh. The motion was seconded by Mr. Brooks. Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Ms. Robinson voted to approve, Mr. Brooks voted to approve, Mr. Marsh voted to approve and Mr. Hunter voted to approve.  
  
B. Ms. Jennings asked members to review the minutes for the Thursday, May 29, 2014 Called Board meeting. There being no discussion or questions, she called for a motion on the minutes. Motion to approve the minutes as written was made by Sheriff Johnson. Second by Mr. Brooks. Sheriff Johnson voted to approve, Ms. Jennings voted to approve, Ms. Robinson voted to approve, Mr. Brooks voted to approve, Mr. Marsh voted to approve and Mr. Hunter voted to approve.
- III. Discussion of Relevant Concerns:  
Representatives of the Alabama locksmith Association made comments regarding the need for a new course and test for locksmith certification. After discussion, the Board advised them that they would have to follow the normal procedure in submitting new course/test material to be considered for certification.

Next, Mr. John Meador questioned: 1. Why Lowes and other hardware stores were being allowed to re-key new locks. It was explained that for locks they sell, if they are re-keys prior to the lock leaving the store, it is allowed. 2. Asked if anything could be done so that only one license to conduct business is needed. Currently, must have city, county and state licenses. Not an AESBL issue. 3. Stated he has submitted names of people who are unlicensed in past years and they are still operating after telling the Board that they were not. Was advised by Ms. Carmack to file a complaint on those companies.

IV. Contracts and Resolutions:

- A. Ms. Jennings read the resolution regarding continuation of RT Management, Inc. as the provider of office management services for the Board for Fiscal Year 2015. There being no discussion, she called for a motion. Mr. Brooks made a motion to approve the resolution. Second by Mr. Marsh. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.
- B. Ms. Jennings read the resolution regarding contracting with Hendon B. Coody to provide Hearing Officer Services (Administrative Law Judge) for fiscal years 2015 and 2016. There being no discussion, she called for a motion. Ms. Robinson made a motion to approve the resolution. Second by Mr. Brooks. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.
- C. Ms. Jennings pointed out the agreement with the Dept. Of Public Service to provide criminal histories at a given rate had become effective on January 12, 2014 and will expire on January 14, 2016. The rate quoted in the agreement was, actually, implemented by DPS/ABI during 2013. Staff stated that this was inadvertently left off the May 2014 Board Meeting agenda. Mr. Brooks made a motion to approve the agreement. Second by Mr. Marsh. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.

V. Training:

Ms. Jennings asked Board Members to review the training material submitted by Elite CEU for a 2011 NEC Wiring Methods and Materials class, a four-hour CEU course. Mr. Marsh raised the question as to why they were not submitting a more current version of the training, such as 2014 NEC Wiring Methods and Materials. No one from Elite CEU was present to answer the question, as is the case when a company has had prior CEU courses approved. A motion was made to approve the course for CEU credit by Mr. Marsh pending receipt of a cross-reference of the course to a later version. Second by Mr. Brooks. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.

VI. 2015/2016 Licensing Application Packet:

Ms. Jennings called on the members to review the 2015/2016 Licensing application Packet. Mr. Brooks made a motion to approve the 2015/2016 Licensing Application

packet. Second by Ms. Robinson. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.

- VII. Year 2014/2015 Fines for Companies with Late or Non-Renewal of 2013 License:  
In accordance with the Alabama Administrative Code, 304-X-.03(3), and the Process for Late and Non-Renewal, Ms. Jennings presented to the members the list of companies that met the criteria to receive a fine. A total of 73 companies were on the list: 5 fines at \$500.00 and 68 fines at \$1,000.00. Mr. Brooks made a motion to approve the fines. Second by Mr. Marsh. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.
- VIII. Licensing of Companies for 2014/2015:  
Ms. Jennings reported that 80 companies had been issued a license since the May Board meeting bringing the total for 2014/2015 to 693 companies. Mr. Brooks made a motion to approve the 80 licenses. Second by Mr. Marsh. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.
- IX. Licensing of Individuals for 2014/2015:  
Ms. Jennings reported that 383 individuals subject to a criminal history background check had been issued a license since the May 2014 Board meeting. Mr. Brooks made a motion to approve the 383 individual licenses. Second by Mr. Marsh. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.
- X. Review of License Applications-(Executive Session):  
A motion was made by Mr. Marsh to go into Executive Session to discuss the good name and character of three individuals for approximately one hour, from 10:19 until approximately 11:19 a.m. Second by Sheriff Johnson. Roll Call Vote: Mr. Brooks voted to approve. Ms. Jennings voted to approve. Sheriff Johnson voted to approve. Mr. Marsh voted to approve. Mr. Hunter voted to approve. Ms. Robinson voted to approve. Assistant Attorney General Bettie Carmack certified that the Board was in Executive Session at 10:19 a.m.

In Executive Session: Review of License Applications:  
The Applications of three individuals were reviewed. Only two were present. The two individuals were called in separately to be questioned by the board.

Motion was made to return to General Session by Mr. Brooks. Second by Mr. Hunter. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve. The Board returned to General Session at 11:28 a.m.

In General Session:

1. A motion was made by Mr. Marsh to not take any action on Martin Norris' license thereby leaving it in force. Second by Mr. Brooks. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.
2. Motion was made by Mr. Marsh to table review of Robert Z. Bombard's application since he was not present. Second by Mr. Brooks. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.
3. Motion was made by Ms. Robinson to change the license for Steve Fike to Helper and allow him to reapply for a locksmith license upon submission of proof he has passed the locksmith test. Second by Sheriff Johnson. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.

XI. Committee Reports:

- A. Rules Committee- Ms. Jennings reported that the Rules Committee, of which she was a member, had met twice since the May Board Meeting to review the entire Administrative Code. Presented to the members was a revised Administrative Code containing all of the changes being proposed by the committee. Motion was made to approve the proposed changes for submission to the Legislative Reference Service by Ms. Robinson. Second by Mr. Brooks. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve, Ms. Robinson voted to approve and Mr. Hunter voted to approve.
- B. Investigative Committee-McPherson vs Furlong's: Ms. Jennings, who served on the committee, reported that the committee recommends a \$250.00 penalty for allowing an unlicensed employee to enter the home of the McPherson's. She also reported that Furlong's has already paid the recommended penalty. A motion was made by Mr. Marsh to accept the committee's recommendation. Second by Mr. Hunter. Mr. Brooks voted to approve, Ms. Robinson voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve and Mr. Hunter voted to approve. Ms. Jennings abstained.
- C. Investigative Committee-Calloway vs Alarm Protection Alabama LLC: Ms.

Jennings, who served on the committee, reported that the committee recommends a \$250.00 for allowing an unlicensed employee to enter into the home of the Calloway's. She, also, reported that Alarm Protection has not responded to the committee's recommendation. A motion was made by Mr. Marsh to accept the committee's recommendation. Second by Sheriff Johnson. Mr. Brooks voted to approve, Ms. Robinson voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve and Mr. Hunter voted to approve. Ms. Jennings abstained.

- D. Investigative Committee-Pickett vs Security Systems dba Safeguard America:  
Ms. Jennings, who served on the committee, reported that the committee recommends a \$500.00 penalty for allowing an unlicensed employee to enter into the home of the Pickett's and for failing to provide the customer with a copy of the signed contract after repeated requests by the customer to be given one. She, also, reported that Safeguard America has already paid the recommended penalty. A motion was made by Mr. Marsh to accept the committee's recommendation. Second by Sheriff Johnson. Mr. Brooks voted to approve, Ms. Robinson voted to approve, Sheriff Johnson voted to approve, Mr. Marsh voted to approve and Mr. Hunter voted to approve. Ms. Jennings abstained.

## XII. Other Business:

- A. Recommendation by Executive Secretary for the Board to consider reimbursing members for travel to and from a committee meeting. Question was raised as to whether or not new technology/software such as teleconferencing, Go To Meeting, Face Time, can be used to allow for remote attendance of a committee meeting. A motion was made by Mr. Marsh to allow for reimbursing members for travel to/from committee meetings and to research whether or not new technology can be used to allow remote attendance for committee meetings. Second by Ms. Robinson. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Mr. Hunter voted to approve, Sheriff Johnson voted to approve, Ms. Robinson voted to approve and Mr. Marsh voted to approve.
- B. Recommendation by Executive Secretary for the Board to consider reimbursing former Board Members to attend Audit Findings meetings was considered to be covered by the action taken in XII. A. above. No action taken.
- C. Chairperson was asked to appoint a member to serve on an Investigative committee to review three Administrative Complaints that have been filed, two against the same company. Mr. Hunter volunteered to serve and was assigned by the Chairperson.
- D. Members were made aware by the staff of a new document that has been posted on the Board's web site that provides a list of all of the current AESBL-approved certification training required to obtain a new license. Also, the Board was made

aware that the Consumer Complaint page on the web site would soon be updated.

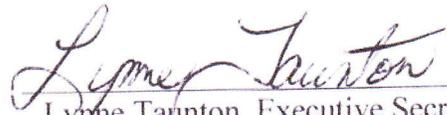
E. Next Meeting: Originally scheduled for Tuesday, November 4, 2014 was moved after discussion to Thursday, November 6, 2014.

There being no other business, a motion to adjourn was made by Mr. Brooks. Second by Ms. Robinson. Mr. Brooks voted to approve, Ms. Jennings voted to approve, Mr. Hunter voted to approve, Sheriff Johnson voted to approve, Ms. Robinson voted to approve and Mr. Marsh voted to approve.

Meeting adjourned at 12:30 p.m.

Approved by Board on Thursday, November 6, 2014.

  
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Kristi Jennings, Chairperson

  
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Lynne Taunton, Executive Secretary

After the Board Meeting adjourned, a one-hour meeting was held with Ms. Janet Berry and Ms. Maria Catledge of the State Examiners of Public Accounts to review their recent Compliance Audit findings with the Board. Former Board Members who had served during the period under review were invited by the Examiner's office to attend but none were in attendance.